

## TECAM TRANSPORT POLICY Rev 00

### 1.1 General conditions of transport:

#### 1. Transport Data Notification:

The carrier is required to provide the transport details, including the driver's name and license plate number, once the loading dates are confirmed and prior to the arrival of the truck at TECAM's facilities.

#### 2. Notice of Changes:

In the event of any changes to the date and/or time of loading at TECAM's facilities, the carrier must provide at least 24 hours' notice. Failure to do so may result in TECAM refusing to accept the change, with the potential for rescheduling.

#### 3. Delivery Delay and Associated Costs:

If the carrier fails to meet the agreed delivery date at the destination, they shall be responsible for covering any costs incurred by TECAM and/or the End Customer due to the delay. This includes, but is not limited to, costs for crane hire and/or personnel dispatched to perform unloading tasks.

### 1.2 Loading/unloading schedule at TECAM\*

Monday-Thursday:	08:00 - 17:00 h
Friday:	08:00 - 14:00 h

- Warehouse Operating Hours Compliance: Trucks that arrive outside of the designated warehouse hours will not be loaded.
- Delayed Arrivals: If the transport is delayed by more than 1 hour beyond the scheduled time, TECAM reserves the right to refuse loading and reschedule the shipment.

### 1.3 TECAM office hours 2025

Monday-Thursday:	08:00 - 16:00 h
Friday:	08:00 - 13:00 h

- **Closing days 2025:**

01 enero	6 enero
17-21 de abril	1 mayo
9 junio	24 junio
11-22 de agosto	11 septiembre
24 septiembre	1 noviembre
8 diciembre	25-26 diciembre

## 1.4 Payment terms:

### 4. Standard Payment Terms:

TECAM's standard payment terms are 60 days from the invoice date, with payment to be made on the 25th day.

### 5. Additional Costs Notification:

Any additional costs must be notified to TECAM and approved by the Logistics Department and/or Project Manager (PM) before they can be invoiced.

**High Management: Bernat Sala (CEO)**  
Polinyà, Barcelona, Spain, 10th February 2025